



## **Bo'ness AGM Minutes 26<sup>th</sup> April 2018**

### **Present:**

Myles Gorton, Hazel Glen, Laura Arbuckle, Shannon Botham, Caroline Griffiths, Christine Evans, Valerie Christie, Michael Nicolson, Mark Beetham, Karen Beetham, Marie Willoughby, Susan Buglass, Dorte Al-Gailani, Anne Watt, Jacqueline Paton.

### **Apologies:**

Sandra Knight, Joanne Tierney, Stuart Thomson

### **1. Welcome**

Myles Gorton (MG) welcomed, introduced and thanked everyone for attending. Made the point that the Officers of the Club and all those on the Committee are in fact just parents of the kids whom we are all here to support along with the coaching team and that the club could not run without them.

MG explained that the AGM is required by our constitution and asked all in attendance to please contribute with any questions etc. 15 in attendance at meeting and confirmed quorate.

### **3. Approval of 2017 Minutes**

Minutes of the last AGM were approved as true and accurate reflection of the meeting.

Matters Arising:

- None

### **4. President's Remarks**

Highlights of the year include:

- 8 BASC FIRST swimmers and 4 Bo'ness ASC swimmers at SNAGs (Scottish National Age Group Championships)
- West District success
- Shannon, Head Coach, has now been with us a year and settled in quickly and successfully;
- Olympic Medallist Duncan Scott (ex-BASC) was at the Central Swimming Meet handing out medals and inspiring our swimmers with his performances at the Commonwealth Games.

Looking forward to the next 12 months:

- Shannon has plans she will give you in her report;
- Swimming requires significant support from parents. Please join the Committee! My daughter has left the club after many enjoyable years and so it is time for me to step down.

Dates for your diary:

- Saturday 30<sup>th</sup> September – Bo’ness ASC Mini-meet at Grangemouth
- Saturday 1<sup>st</sup> December – Bo’ness ASC Club Championships
- Saturday 8<sup>th</sup> December – Awards Evening

## **5. Head Coach Report**

Shannon Botham (SB) thanked the club for having her for 1 year. The progression of the swimmers / improvement reports are really good.

SNAGs was a big success!

### Looking Forward:

- Coaching and Lifeguard and general recruitment of swimmers straight from Swim Easy. Currently 108 members with 1 on trial.
- Exciting opportunity for training – possible outdoor pool trip sometime when the weather is warmer!;
- Getting parents more involved – planning to run a poolside helper course;
- 3 swimmers moving to FIRST.

## **6. Financial Report**

Laura Arbuckle (LA), Treasurer, presented the financials. In summary:

- Overall, £6,000 down on last year:
  - Lower uptake at mini meet;
  - Swim Shop takings down;
  - Increase in FIRST fees;
  - Coach fees first full year since increase before Shannon started;
  - Pool fees increased slightly;

### Looking forward:

- Can’t keep running at a loss.
- £2 / month increase in monthly fees will now be implemented, which has not been done for several years.

The accounts were independently reviewed by Karen Beetham who has agreed to review them next year too.

The accounts were approved.

## **7. Proposed Changes to Constitution and Bye-Laws**

The proposed changes to the constitution and Bye-Laws were approved and noted to be fully in line with the latest Scottish Swimming model version.

## **9. Election of Management Committee Members & Appointment of Honorary President and Vice Presidents**

No nominations received prior to the meeting.

Marie Willoughby and Susan Buglass volunteered at the AGM to share the position of Fundraising Coordinators. This was then proposed, seconded and approved by those present.

Current Committee members nominated and endorsed in position by those in attendance.

There was some discussion about how to attract more volunteers:

- How to reach the parents of the younger swimmers/Developers and Improvers as one attending developer parent expressed just not knowing enough about this.
- Proper adverts?
- Split more roles e.g. gala convener so workload shared.
- Create a more friendly/practical overview of the committee posts/roles to make it less scary.

## **11. AOB**

- Time Trials were raised – more requested;
- Lifeguard Shortage:
  - SASA to be asked if “lighter lifeguard” qualifications are acceptable under the insurance conditions – ACTION: CG to find out
  - Possibly approach Bo’ness & Linlithgow Academies to see if they have lifeguards who would be interested in helping BASC?

The meeting was closed.